

## INDUSTRIAL USER PRETREATMENT INSPECTION FORM

Industrial User Name:	Permit Number:
Address:	Phone Number:
Representative:	Title:

Federal Category ( if applicable ) or Primary Manufacturing Product:
--

Date of previous inspection:	Rating:
Date of this inspection:	Rating:

### SECTION I

1. Is the IU in significant noncompliance?
2. Is the IU currently under any compliance schedules or administrative orders?
3. Is the IU adhering to all conditions of compliance schedules or orders?
4. Any process changes since the last inspection? If yes, briefly describe:
5. Was the POTW notified of any process changes?
6. Does the IU have a pretreatment facility?
7. Any pending upgrades to the treatment facility?
8. Does the IU have an operator of proper grade?

Yes	No	N/A

Comments:
-----------

SECTION II--FILE REVIEW

1. Are all pretreatment files readily accessible?
2. Do files contain all records pertinent to program?
3. Are records maintained for at least 3 years?
4. Is the current IU permit available for review?
5. Are all sampling results available for review?
6. Does an outside lab perform any sampling/analysis for the IU? If yes, indicate lab: Pace Analytical
7. Have all parameters been sampled at the frequency specified in the permit?
8. Has the chain-of-custody been maintained?

Yes	No	N/A

Comments:

SECTION III--FACILITY TOUR

A. Overview

1. Is the general housekeeping satisfactory?
2. Are all treatment components operational?
3. Any specific or unusual hazards noted on site?
4. Are production and storage areas in satisfactory condition?

Yes	No	N/A

Comments:



1. Is sampling performed at location in permit?
2. Is sampling location accessible and in good condition?
3. Is flow measuring equipment operational? Type of flow meter:
4. Is flow meter calibrated annually by certified technician?  
Date of last calibration:
5. Is flow meter accuracy checked regularly? If yes, indicate frequency:
6. Are flow records properly maintained?

Yes	No	N/A

Comment

#### SECTION IV--CLOSING CONFERENCE / COMMENTS

1. Has IU representative been notified of deficiencies?
2. If a slug discharge control plan is not in place, should one be implemented by the IU?
3. Have noted deficiencies from previous inspection been corrected by the IU?

Yes	No	N/A

Comments: